CHANGE REQUEST FORM

To: Richfield Group Holdings Limited
c/o Tricor Tengis Limited
Level 22, Hopewell Centre
183 Queen's Road East
Hong Kong

Election for future Corporate Communications: (Please "✓" ONLY ONE box)

I/We would like to change the choice of language and means of receipt of future Corporate Communications [Note 1] as indicated below:

- ❏ to receive the Website Version of all future Corporate Communications published on the Company's website in place of receiving printed copies and receive the notification through my/our email address; or
- ❏ to receive the printed English version[#] of all future Corporate Communications ONLY; or
- ❏ to receive the printed Chinese version[#] of all future Corporate Communications ONLY; or
- ❏ to receive both printed English and Chinese versions of all future Corporate Communications.

Name (in English) _____

Signature _____

Contact telephone number: _____ Date: _____

Email address: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Notes:

1. "Corporate Communications" refers to any documents issued or to be issued by Richfield Group Holdings Limited (the "Company") for the information or action of holders of any of its securities, including, but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.
2. Please complete all your details clearly.
3. By selecting to read the Website Version of the Corporate Communications published on the Company's website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.
4. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
5. The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company at their own risk until you notify otherwise by reasonable notice in writing to the Company's Hong Kong Branch Share Registrar, Tricor Tengis Limited of 26th Floor, Tesbury Centre, 28 Queen's Road East, Wanchai, Hong Kong (Level 22, Hopewell Centre, 183 Queen's Road East, Hong Kong, with effective from 31 March 2014).
6. Shareholders of the Company are entitled to change their election of language and means of receipt of the Company's Corporate Communications at any time by reasonable notice in writing to the Company's Hong Kong Branch Share Registrar, Tricor Tengis Limited.
7. If you choose Website Version, a notification of the publication of the Corporate Communications on the Company's website will be sent to you in the future. Please provide your email address if you wish to receive the notification via email. If no email address is provided, a printed copy of the notification will be sent to you by post when Corporate Communication(s) is/are posted on the Company's website.
8. If you have any difficulty in receiving or gaining access to the Corporate Communications for any reason, the Company will promptly upon your notice send the printed version of the Corporate Communications to you free of charge.

[#] *You will receive the Corporate Communications in both English and Chinese languages if they are printed in the same booklet.*